

JOB DESCRIPTION

Job Title: Nursery Play Worker

Grade: GR1

1.0 JOB PURPOSE:

- 1.1 To support the learning, welfare and the development of pupils in the nursery including during the lunchtime break.
- 1.2 To organise and lead play activities.
- 1.3 To support and promote the values of the nursery school team.

2.0 DUTIES AND RESPONSIBILITIES:

- 2.1 To support and implement all necessary steps to safeguard and promote the welfare of children. To support children and families to enable them to participate in a range of services and activities as appropriate to their specific needs.
- 2.2 Provide a nurturing, stimulating, caring and safe environment.
- 2.3 Support children to access all areas of the curriculum indoors and outdoors. To be familiar with and work within the EYFS principles, curriculum and welfare requirements and support the implementation of strategies to manage children's behaviour.
- 2.4 Demonstrate a commitment to assist working with families and ensure that each child reaches their optimum potential
- 2.5 Undertake certain domestic duties within the nursery, e.g. preparation of snacks and cleansing of equipment.
- 2.6 Dealing with the personal care needs of children.
- 2.7 Work as a team member to develop policies procedures and working practices.
- 2.8 To assist in providing information on children's development.
- 2.9 To assist in keeping records of children's development and activities as required.
- 2.10 To be involved in meetings, individual supervisions and participate in training and personal development opportunities.

- 2.11 Be actively developing best practice and good professional expertise
To set an example of personal integrity and professionalism.
- 2.12 Work towards setting objectives and targets alongside other team members.
- 2.13 Ensure the Council's Safeguarding, Equal Opportunities Policies and Health and Safety Policies are adhered to.
- 2.14 To undertake appropriate professional development including adhering to the principle of performance management/appraisal.

**OBSERVANCE OF THE CITY COUNCIL'S
EQUAL OPPORTUNITIES POLICY WILL BE REQUIRED**

3.0 SUPERVISION RECEIVED:

- 3.1 **Supervising Officer's Job Title:** Nursery School: Teacher
- 3.2 **LEVEL OF SUPERVISION-**regularly supervised

PERSON SPECIFICATION

Marsh Hill & Perry Beeches Nursery Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An Enhanced DBS check is required for the successful applicant.

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Method of Assessment (M.O.A.)

A.F. = Application Form; I = Interview; T = Test or Exercise; P = Presentation

CRITERIA	ESSENTIAL	M.O.A.
EXPERIENCE	Experience of supporting children's learning in the Early Years Foundation Stage. Experience of supporting the care and education of SEN children.	A.F/I
SKILLS AND ABILITIES	Ability to establish positive relationships with children and families. Ability to demonstrate active listening skills. Ability to work within and apply all school policies, e.g. Safeguarding, Health & Safety, Equal Opportunities. Ability to work as part of an effective team. Willingness to maintain confidentiality on all school matters. A flexible and positive attitude. Patient and enjoy working with children.	A.F/I
TRAINING	Willingness to participate in further training and development opportunities offered by the setting to further knowledge.	A.F/I
EDUCATION/ QUALIFICATIONS	Good level of written and spoken English.	A.F/I
OTHER	The ability to converse at ease with parents/pupils in accurate spoken English is essential for the post.	A.F/I

**ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE CITY COUNCIL'S
EQUAL OPPORTUNITIES POLICY**