

St Bernadette's Catholic Primary School
 Hobmoor Road, Yardley, Birmingham B25 8QL
 0121 783 7232

**Special Educational Needs Coordinator (SENCO)
 And Deputy Designated Safeguard Leader**

Person Specification

	Essential	Desirable
Qualifications & Training	Qualified Teacher status	National SENCo qualification Designated Safeguarding Lead Training
Experience	Teaching experience Experience of working at whole school level Experience of making successful funding applications Experience of working with SEN children	Experience of conducting training/ leading INSET Experience of writing EHCP applications
Professional Knowledge & Understanding	Good knowledge of the National Curriculum An understanding of curriculum and pedagogical issues relating to teaching and learning A sound knowledge of the SEND Code of Practice Ability to plan and evaluate intervention strategies Ability to build effective working relationships Knowledge of legislation and guidance on safeguarding and working with young people, including knowledge of the	Ability to lead team meetings

	responsibilities of schools and other agencies	
Professional Skills & Abilities	<p>Sound ICT knowledge and skills relating to record keeping.</p> <p>Ability to model appropriate strategies and support to advise teaching and support staff in order to provide appropriate teaching and learning experiences for all children</p> <p>Must be able to provide information through report writing for sharing information to parents and the LEA's as required</p> <p>Ability to plan and work collaboratively with colleagues</p>	
Personal Qualities	<p>Excellent level of personal organisation</p> <p>A teacher with a flexible, enthusiastic and positive approach</p> <p>Good communication skills</p> <p>The ability to manage own workload effectively</p>	

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Hob Moor Road, Yardley, Birmingham B25 8QL,
TEL: 0121 783 7232
www.stberns.co.uk
Headteacher: Miss Angela Cowings

